PROMOTIONAL PRODUCTS ORDER FORM

Your order no/ref:	Date: Delivery required by:
Name:	Tel:
Company Name:	Fax:
Address:	Delivery address (if different)
Postcode:	
Email:	Postcode:

Ref No.	Qty	Product name/Description	Product Col	Print Colour	£ Each	£ Total

WRITE YOUR ROUGH LAYOUT HERE IF LOGOS REQUIRED PLEASE INDICATE PREFERRED POSITION

Setup	
Carriage	
Sub Total	
V.A.T	
Total	

Existing customers please print previous A&K invoice number for repeat orders.

New customers please tell us where you heard about A & K Printing in box below.

METHODS OF PAYMENT Cheque Enclosed ☐ Credit/Debit Card ☐ Pro-Forma Invoice ☐

PLEASE ENTER CREDIT or DEBIT CARD No. BELOW IF APPLICABLE

TOTAL AMOUNT £

START DATE EXPIRY DATE ISSUE NO. SECURITY CODE

PLEASE NOTE
UNFORTUNATELY WE DO NOT ACCEPT AMERICAN EXPRESS

Signature

Incorrect calculations/omissions will be rectified and shown on a pro-forma invoice

All prices shown include basic design work, fax or email proof and printing in one colour one position Please allow 21 days for delivery unless otherwise stated. If an order is urgent please ask and we will endeavor to meet your request, but as with any production process it is not possible to guarantee every request.

PLEASE ENSURE CHEQUES ARE MADE PAYABLE TO A & K PRINTING LIMITED AND POST TOGETHER WITH THIS ORDER FORM TO THE ADDRESS BELOW.

A & K PRINTING LIMITED

5 Park Road, Stanford-Le-Hope, Essex SS17 0LR

Email: sales@akprinting.co.uk

Tel: 0845 867 1652 Fax: 0870 479 2689